



# Humana Access Spending Accounts

Get started with your new spending account



## 1. Use your Humana Access card

- Once you receive your card in the mail, be sure to sign the back of your card and read the enclosed material
- Your card works for any Humana Access spending account(s) in which you've enrolled. Simply use it as you would a regular debit or credit card to pay for eligible expenses
- No need to activate the card – it's activated upon first use

## 2. Register your online Humana Access account

- Go to [www.HumanaAccess.com](http://www.HumanaAccess.com)
- Click "Register" in the upper right corner
- Follow the on-screen instructions to set up your account



Get step-by-step instructions here:

**Humana Access Online User Guide**

(Click above or type [bit.ly/hauserguide](http://bit.ly/hauserguide) into Web)

Humana Access Spending Accounts are not an insured benefit. They are a service administered by Humana Insurance Company.

## 3. Complete your online profile

- Set your communication preferences for email and text alerts
- Sign up for direct deposit to get reimbursed faster for expenses not paid for directly with the Humana Access card
- If you have a health savings account, complete the beneficiary form and enroll in electronic quarterly statements (paper statements cost \$1.50)
- Order additional Humana Access cards for dependents, if needed

## 4. Make the most of your Humana Access account

- View your account balance and transactions, submit receipts, and request reimbursement
- If you have a health savings account, open an investment account and earn interest
- Learn more about your account with helpful videos, FAQs, tutorials and calculators

**Need help?** Call our Customer Care Team at 1-800-604-6228 (TTY: 711), 8:00 AM to 7:00 PM Eastern.

## Important!

**At Humana, it is important you are treated fairly.**

Humana Inc. and its subsidiaries comply with applicable Federal Civil Rights laws and do not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, gender, gender identity, ancestry, marital status or religion.

**English:** ATTENTION: If you do not speak English, language assistance services, free of charge, are available to you. Call **1-877-320-1235** (TTY: 711). **Español (Spanish):** ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al **1-877-320-1235** (TTY: 711). **繁體中文 (Chinese):** 注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電 **1-877-320-1235** (TTY: 711)。