## **Humana Quoting Guidance**

Hello Brokers and Agents,

## Please quote online or email quote requests!

Wait times on the Easy Rate and Conservation 800-number can reach 40 minutes or more during peak season causing a pain point for you and your clients. To ensure Underwriting can best manage peak season demands, please use the following guidelines when considering the use of the quoting phone line (800-327-9728).

The following will apply October 1 through December 31:

- All new quote requests (new business or alternates) must be emailed or completed online.
- Updating existing quotes should be done online or via email requests whenever possible. Updates to quotes include but not limited to:
- Changes to effective date
- Census changes
- Plan design updates/deletions
- Demographics, SIC, etc.
- Phone lines should **only** be used if the update is needed prior to the standard email turnaround.
- Group confirmed sold and quote is needed to be updated prior to submission to installation
- Last minute adjustments needed to confirm or retain group
- Client meeting that day or following and we won't make the spreadsheet without adjusted quote

Standard turn-around times for peak season are:

- o <u>www.humana.com</u> online quoting immediate
- o <u>EasyRate@humana.com</u> 24 hour turnaround
- o Conservation@humana.com 48 to 72 hour turnaround

Be sure to utilize the self-service tools or email for quoting.

If an agent needs assistance with navigating online quoting, this link has some PDF guides for the different kinds of groups:

https://www.humana.com/agent/ad/onlinequoting/

## Humana

## Get instant quotes online for your small business clients

Get quotes in just minutes with Humana's online quoting. It is faster and easier than getting your quotes over the phone or by email.

See how Humana's online quoting helps you be more efficient. Our online quoting is easy to use, and you can get quotes anytime – including evenings and weekends. Here are the easy steps you can take to get an instant quote:



- 1. Log in: Go to Humana.com and log in to the agent secured section (If you haven't logged in its easy and quick to register)
- 2. Create a quote: Look up or enter group demographics, select lines of coverage, enter census, and choose plan options
- 3. Deliver quote: Choose to email or fax quote to your clients
- 4. Edit quote: Update an existing quote at any time
- Level funded single site
- Single site
- ₹ Level funded multiple location 
  ☐

Log in to start your quote ♂