



Credentialing

Humana requires all network pharmacies to be credentialed during the initial contracting process and to complete recredentialing every 3 years thereafter. Humana will notify a pharmacy when it is due for recredentialing. Chain pharmacies are notified by email, and independent pharmacies are notified by fax. The pharmacy must submit a completed [credentialing application](#) with the following documents and be approved by Humana's credentialing committee to maintain network participation:

- State licensure information: Please provide all license numbers or copies of all state license certificates.
- United States Drug Enforcement Administration (DEA) licensure information: Please provide all DEA license number(s) or a copy of DEA certificate(s). If the pharmacy does not have a current DEA license, please provide a signed [DEA License Attestation and Amendment to the Pharmacy Provider Agreement \(download file\)](#).
- Independent pharmacies: Please provide a copy of current professional liability insurance coverage that meets or exceeds a minimum requirement of \$1 million in aggregate.
- Chain pharmacies: Please provide the following:
 - Completed copy of the [Professional Liability Insurance/Federal Programs Attestation Form](#)
 - A [completed roster \(download file\)](#) listing all pharmacy locations, including the National Council for Prescription Drug Programs number, National Provider Identifier, pharmacy name, full address and telephone/fax numbers